

Form 12

Completion Certificate to be issued by Owner/ Developer

(In case the work is executed by engaging a contracting agency)

From

[Name & address of Owner/ Developer / Builder]

To

[Name & address of the Accepting Authority]

Ref: (Description of Work) _____

Dear Sir,

I/ We have undertaken work of development on property bearing

As per the architectural plans prepared by Name and Address of the Architect and as per the structural drawings prepared by Name and address of the Structural design Consultant

duly sanctioned by (name of the approving Authority.)

The construction work of the said job is executed by me/ us by engaging a building contractor
Name and Address of the Contractor

And under the supervision of Name & Address of the supervising agency

I/ We hereby certify that all materials used and the workmanship and methodology employed in the construction, at the aforesaid premises are as per prescribed standards and that all the carried out under qualified supervision appointed by us as per the architectural & drawings and as per inspection notes & memos of the Structural Design Consultant & the Architect.

I/ We Further certify that no stipulations of Architect's, Structural design Consultant's or other Consultant instructions have been violated to the intended use in all respects.

A copy of completion certificate by the contractor is attached herewith for your record.

Sincerely

Signature and Name of Owner/ Developer/ Builder

Date: _____

Place: _____

Cc: The Architect ...Name
The Structural Design Consultant Name
Contractor ... Name